



# ANNUAL BUSINESS MEETING

OCTOBER 4 - 5, 2022 | BURLINGTON, VERMONT

## 2022 General Session Minutes

October 5, 2022

9:00 AM ET

DoubleTree Hilton Hotel  
Burlington, Vermont

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### Call to Order and Presentation of the Flag

- The 2022 Annual Business Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Tasha Hunt (CT) at 9:00 a.m. ET, October 5, 2022.
- Chair Hunt welcomed and introduced the Vermont Girl Scout Troop 58784 of the Green and White Mountains, who presented the flags and led the attendees in reciting the Pledge of Allegiance.

### Roll Call

- Executive Director MaryLee Underwood called the roll. Forty-six (46) voting Commission members were present, establishing a quorum.

### Members in Attendance:

1. Alabama	Patrick J. Pendergast, Designee
2. Alaska	Robert Heide, Commissioner
3. Arizona	Howard Wykes, Designee
4. Arkansas	Judy Miller, Designee
5. California	Michael Farmer, Designee
6. Colorado	Summer Foxworth, Commissioner
7. Connecticut	Tasha Hunt, Commissioner
8. Delaware	Christine Norris, Designee
9. District of Columbia	Jefferson Regis, Commissioner
10. Florida	Jean Hall, Commissioner
11. Georgia	Tracy Cassell, Designee
12. Hawaii	Shirleen Cadiz, Designee
13. Illinois	Tomiko Frierson, Commissioner
14. Indiana	April Simmons, Designee
15. Iowa	Kellianne Torres, Designee
16. Louisiana	Juanita Anderson-Hilton, Commissioner
17. Maine	A. Roy Curtis, Commissioner
18. Maryland	Sherry Jones, Commissioner
19. Massachusetts	Rebecca Moore, Designee
20. Michigan	Michael Tymkew, Commissioner
21. Minnesota	Tracy Hudrlik, Commissioner
22. Mississippi	Maxine Baggett, Designee

23. Missouri	Julie Hawkins, Commissioner
24. Montana	Cathy Gordon, Commissioner
25. Nevada	David Laity, Commissioner
26. New Hampshire	Caitlyn Bickford, Commissioner
27. New Jersey	Edwin Lee, Jr., Designee
28. New Mexico	Dale Dodd, Commissioner
29. New York	Francesco Bianco, Jr., Designee
30. North Carolina	Stephen Horton, Commissioner
31. North Dakota	Jessica Wald, Designee
32. Ohio	Nathan Lawson, Commissioner
33. Oklahoma	Robert Hendryx, Designee
34. Oregon	Nina Belli, Commissioner
35. Rhode Island	JoAnn Niksa, Designee
36. South Carolina	Felicia Dauway, Designee
37. South Dakota	Charles Frieberg, Commissioner
38. Tennessee	Correnthia Copeland, Commissioner
39. Texas	Daryl Liedecke, Commissioner
40. Utah	Raymundo Gallardo, Designee
41. Vermont	Trissie Casanova, Designee
42. Virgin Islands	Eavey-Monique James, Commissioner
43. Washington	Dawn Bailey, Designee
44. West Virginia	Lynn Fielder, Designee
45. Wisconsin	Casey Gerber, Commissioner
46. Wyoming	Maureen Clifton, Commissioner

**Members Not in Attendance**

1. Idaho
2. Kansas
3. Kentucky
4. Nebraska
5. Pennsylvania
6. Virginia

**Ex Officio Members in Attendance:**

1. American Parole and Probation Association (APPA) – Veronica Cunningham
2. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Kara Buxton
3. Council of Juvenile Justice Administrators (CJJA) – Steven P. LaFreniere
4. Interstate Commission for Adult Offender Supervision (ICAOS) – Dale Crook

**ICJ National Office and Legal Counsel in Attendance:**

- |                        |   |
|------------------------|---|
| 1. MaryLee Underwood   | Executive Director                      |
| 2. Emma Goode          | Logistics and Administrative Specialist |
| 3. Jennifer Adkins     | Operations and Policy Specialist        |
| 4. Joe Johnson         | Systems Project Manager                 |
| 5. Amanee Cabbagestalk | Training and Administrative Specialist  |
| 6. Richard L. Masters  | Legal Counsel                           |

**Compact Office Staff in Attendance:**

- |            |                 |
|------------|-----------------|
| 1. Alabama | Latosha Mallory |
|------------|-----------------|

2.	Alaska	Nichel Saceda-Hurt
3.	California	Ryan Youtsey
4.	Connecticut	Nordia Napier
5.	Florida	Tracy Howard
6.	Indiana	Sevilla Nataly
7.	Louisiana	Angela Bridgewater
8.	Louisiana	Yolanda Latimer
9.	Maine	Christine Thibeault
10.	Minnesota	Rebecca Hillestead
11.	New Jersey	Shyra Bland
12.	South Carolina	Mason Harrington
13.	South Carolina	Bridget Webb
14.	Utah	Sonia Sweeney
15.	Virgin Islands	Vaughn Walwyn
16.	Vermont	Barbara Joyal

### **Guests**

1. Carla Fults (AAICPC)
2. Latonya Callaway (DC)
3. Toni Kersh (MS)
4. Kara Laskowski (NH)
5. Claudine Scatliffe-Daniels (VI)
6. Judge Lisa A. Warren (VT)
7. Stacy Darby (US Marshalls Service)
8. Laura Joyner Tierney (US Marshalls Service)

### **Opening Remarks**

- Commission Chair Hunt welcomed everyone to 2022 Annual Business Meeting of the Interstate Commission for Juveniles, including those viewing the meeting via the live stream. Voting representatives from 46 of the 52 Compact members were in attendance, as well as 4 ex officio members; 16 Compact office staff; 7 guests; legal counsel; and 5 national office staff. Additionally, she acknowledged Vermont Commissioner Barbara Joyal and Designee Trissie Casanova for hosting the 2022 Annual Business Meeting in Burlington, Vermont.
- Commission Chair Hunt introduced and welcome guest speaker, Judge Lisa A. Warren. Judge Warren began working with juvenile cases in 1995, as a private practice attorney. Since 2003, she has served her community through a wide variety of roles in the legal system, including 14 years as a state attorney where she handled all dockets including the juvenile docket (delinquencies, youthful offender, and CHINS cases). In October 2019, she was appointed to the bench by Governor Phil Scott, handling primarily juvenile and domestic docket until 2021. Now, she is assigned to the Orleans County criminal and domestic dockets.

### **Welcome Address**

- Judge Warren welcomed the Interstate Commission for Juveniles to the State of Vermont. Judge Warren spoke about the importance of communication. She shared how communication resulted in a successful conviction in a human trafficking case involving a juvenile victim and commended the work of the Interstate Commission for Juveniles.

- Judge Warren applauded the commitment of Commission members working to ensure the safety of youth across the nation and thanked them for the opportunity to participate in the 2022 ICJ Annual Business Meeting.

### **Agenda**

**M. Clifton (WY) made a motion to approve the 2022 ABM General Session Agenda as presented. T. Hudrlik (MN) seconded. The motion passed.**

### **Minutes**

**J. Regis (DC) made a motion to approve the minutes as presented of the 2021 Annual Business Meeting General Session held on October 7, 2021. C. Gordon (MT) seconded. The motion passed.**

### **Keynote Address: ICJ, Race, and Juvenile Justice: Considerations for Promoting Racial Justice by Dr. Maryam Jernigan-Noesi**

- Commission Chair Hunt introduced the guest speaker, Dr. Maryam Jernigan-Noesi, a licensed psychologist, educator, and organizational consultant. Dr Jernigan-Noesi specializes in integrative treatment approaches to address mental health concerns for youth and families, racially and ethnically minoritized individuals, and women. She completed fellowships at Harvard Medical School and Yale University School of Medicine. She is the Director of the Intersections Research Lab, which explores topics related to racial trauma, culturally-responsive assessment and treatment, the social determinants of racial health disparities, social-emotional development, and black maternal health.
- Dr. Jernigan-Noesi shared a wealth of data and information regarding race and juvenile justice, intertwined with her professional and personal experiences. The focus of presentation was the importance of having conversations about the impacts of race. The presentation included a discussion of barriers; how to talk about race; implicit bias; and juvenile justice. She also included references to some of the data from the ICJ data walk earlier this year.
- Attendees were encouraged to reflect on how to engage in a conversation and to recognize their own barriers about race. In closing, she challenged the attendees to “no longer accept the things you cannot change and to change the things you cannot accept.”

*{Break 11:00 – 11:30 a.m. ET}*

### **Committee Reports**

#### **Executive Committee by Commission Chairperson Tasha Hunt (CT)**

- Chair Hunt began her report by sharing how honored she was to serve as the Commission Chair. She thanked the Commission members for their work and support throughout the year. The Commission made great progress this year thanks to the collaborative work of all Compact offices, the Commission’s leaders, committees, regions, and affiliates. As a result, the Commission advanced and achieve its goals and objectives while keeping the Vision, Mission, Values, and Results at the forefront of their actions.
- The Executive Committee met at least once per month between November 2021 and September 2022, which included an extended work session in March 2022 to learn about implementation science and update the Commission’s Strategic Plan.

#### **ICJ Strategic Plan**

Chair Hunt presented the Commission’s accomplishments over the year under each of the four priorities in the Strategic Plan and provided an update on the initiatives planned

through 2025 under each of the four priorities.

### **PRIORITY 1: Improve Data Systems for Better Outcomes**

- The Commission completed its first full year with the UNITY data management system. Each committee and region provided important contributions such as:
  - creating robust reports featuring data visualization, powered by Tableau;
  - providing live, monthly workshops highlighting tips and tricks from practitioners;
  - shifting focus to pro-active monitoring and maintaining healthy data;
  - developing the UNITY National Data Assessment, to substitute for standard performance measurement assessments;
  - conducting the first-ever UNITY data clean-up project;
  - launching the new ICJ Help Desk, to provide ongoing technical support;
  - introducing the new “Best Practice: Direct Entry of Data into UNITY Fields;” and
  - designing blueprints for UNITY enhancements, derived from over 100 requests.
- The Strategic Plan for 2023 – 25 includes continued focus on this priority, through the following initiatives:
  - A. Promote proactive monitoring using UNITY reports.
  - B. Optimize UNITY user experience and effectiveness.

### **PRIORITY 2: Promote Member Engagement, Leadership Development, and Racial Justice**

- Since the summer of 2020, the Commission has worked to implement a three-pronged action plan to support racial justice and leadership development.
- In 2022, the Ad Hoc Committee on Racial Justice continued their internal procedural justice analysis, which culminated in a robust set of recommendations for next steps.
- The Leadership Exchange Series supported the development of twenty-three (23) current and emerging ICJ leaders, learning together and applying racial equity lenses to their work. Many current and previous Leadership Exchange Series members served in leadership roles this year. The Executive Committee reflected greater diversity of race and experience than ever before.
- The Commission continued to collaborate in the Justice System Partnership for Racial Equity and participated in the first convening of the National Initiative to Advance Race Equity in the Criminal Legal System.
- The Executive Committee also approved several action steps to advance this important work in the years ahead, including creating a standing committee on racial equity; sponsoring members participation in the Reducing Racial and Ethnic Disparities Certificate Program at Georgetown University; adopting the “Race Equity & Inclusion Action Guide” by The Annie E. Casey Foundation as a tool to shape the Commission’s work; and adopting Juneteenth as a holiday.
- The Strategic Plan for 2023 – 25 includes continued focus on this priority, through the following initiatives:
  - A. Support ICJO leaders in professional development.
  - B. Promote procedural justice in ICJ-related work.

### **PRIORITY 3: Address Gaps in ICJ Rules and Resources**

- The ICJ Rules and related resources are the core of the Commission’s work. The Executive Committee provided oversight for the implementation of 14 amendments to the ICJ Rules, which were adopted by the Commission at the 2021 ICJ Annual Business Meeting. Throughout the year, 192 resources were reviewed and updated where necessary due to impact of the 14 rule amendments.
- In collaboration with other committees, the Executive Committee approved updates to 23 ICJ resources to reflect rule amendments and data system changes.

- The Executive Committee also provided critical input to help enhance online access to ICJ resources, including the ICJ Bench Book for Judges and Court Personnel, advisory opinions, and white papers.
- The Commission’s website was updated and refreshed to make it easier for users to find and access resources.
- Lastly, the Executive Committee approved amendments to the following important ICJ Administrative Policies:
  - Training and Technical Assistance (#07-2009)
  - Dues Assessment and Enforcement (#08-2009)
  - Information System Modifications (#02-2020)
  - Commission Forms (#01-2014)
  - The Strategic Plan for 2023 – 25 includes continued focus on this priority, through the following initiatives:
    - A. Expand training resources.
    - B. Enhance web-based resources.
    - C. Leverage UNITY data to improve outcomes.

**PRIORITY 4: Leverage Relationships to Promote Awareness & Improve Outcomes**

- The Commission’s partnership with the FBI’s National Crime Information Center (NCIC) Unit will improve outcomes in the future. In response to a formal request submitted last year, the FBI has agreed to add an “Interstate Compact Offender” field to the NCIC. The new field will make it easier for law enforcement officials to identify both compact-related youth subject to the ICJ and adults subject to the Interstate Compact for Adult Offender Supervision (ICAOS). This indicator will be added to the Wanted Person File, Missing Persons File, and Supervised Release File. In addition, the field for bond amount will be transitioned from numeric to alpha-numeric. This will allow the text entry of “not eligible for bond” for ICJ-related youth. Lastly, for missing persons entries, the originating agency identifier (ORI) will receive a message when a juvenile with a populated “Interstate Compact Offender” field reaches the date of emancipation age. This will enable the ORI to determine if the record should be modified or if a wanted person entry should be made.
- Other important collaborations throughout the year included partnering with the Interstate Compact for Adult Offender Supervision (ICAOS), The National Consortium for Justice Information and Statistics (SEARCH), and the Transportation Security Administration (TSA).
- The Executive Committee explored principals related to implementation science, and made plans for an evaluation partnership with a university to help assess the quality and outcomes of Commission-related work.
- The Strategic Plan for 2023 – 25 includes continued focus on this priority, through the following initiatives:
  - A. Collaborate with ex officio members and allies.
  - B. Develop evaluation partnership to conduct program assessments and other research.

**ICJ Staff Recognitions**

- Chair Hunt recognized Paul Fritzler, District Manager from Wyoming and April Simmons, Compact Office Staff from Indiana, who were nominated by their peers this year for going above and beyond the general call of duty to reach a conclusion or solution that best serves public safety. Both received a certificate and are recognized in the ICJ 2022 Annual Report.
- **E. James (VI) made a motion to accept the Executive Committee Report as presented.**
- **F. Dauway (SC) seconded. The motion carried.**

### **Compliance Committee by Committee Vice Chair Cathy Gordon (MT)**

- Vice Chair Cathy Gordon (MT) provided the Compliance Committee Report and acknowledged the Compliance Committee members for their service. The Compliance Committee met on six occasions, including an extended strategic planning meeting in February.
- Vice Chair Gordon reported that on October 8, 2021, the Commission voted to recommend ending the suspension of the enforcement of Sections 400-800 of the ICJ Rules, which took effect in 2020 due to the COVID-19 pandemic. This recommendation was adopted by the Executive Committee
- During the year, no complaints were filed or handled by the Compliance Committee.
- The Compliance Committee focused on revising and amending the ICJ Performance Measurement Assessment Standards and creating the vision for the Fiscal Year 2022 (FY22) Performance Measurement Assessment. Rather than performing a traditional Performance Measurement Assessment, the Compliance Committee conducted a UNITY National Data Assessment designed to identify nationwide trends, as well as gaps in trainings or the ICJ Rules.
- The UNITY National Data Assessment focused on three standards related to violation reports and returns in Transfer of Supervision cases. States/territories will not receive individual assessment results or reports. Instead, the Compliance Committee will review aggregate data for all states/territories. Therefore, no individual compliance scores will be issued, nor corrective action plans required. After reviewing the national data, the Compliance Committee will identify trends and areas of concern which may result in recommendations to other ICJ committees.
- The Compliance Committee also shifted focus to developing new strategies for proactive monitoring using UNITY and the Tableau reports. Now, each state has immediate access to review state-specific UNITY data reports and respond to the findings. States must no longer wait to the end of the year to have the National Office assess their data.
- The Compliance Committee also monitors State Council formation and meeting requirements. In FY 2022, fifty states/territories reported active State Councils, which indicated continued progress nationwide.
- Lastly, the Compliance Committee reported that all FY22 ICJ dues were received and no compliance action was warranted.
- Vice Chair Gordon extended the Compliance Committee's gratitude to the National Office staff, especially Jenny Adkins and Joe Johnson, who worked tirelessly with the committee to develop the new assessment process and promote ways for states to review their own data trends.
- **J. Niksa (RI) made a motion to accept the Compliance Committee Report as presented. C. Norris (DE) seconded. The motion carried.**

### **Rules Committee by Committee Chair Stephen Horton (NC)**

- Rules Committee Chair Stephen Horton (NC) acknowledged the members of the Rules Committee for their experience and insightful conversations regarding the ICJ Rules.
- The Rules Committee met five times during 2022 to discuss a number of topics pertaining to the ICJ Rules. The first meeting included a training session regarding the ICJ Rules promulgation process. The material was transformed into an on-demand course entitled "Introduction to ICJ Rule Making," and made available via ICJ.TalentLMS.
- The ICJ Rule amendments approved in 2021 went into effect on March 1, 2022. In preparation, two virtual rule amendments trainings were offered in February 2022. One of the sessions was recorded and made available at ICJ.TalentLMS, entitled "2022 Rule Amendments."
- Proposed rule amendments reviewed in 2022 will be considered for adoption in 2023, including proposed amendments to Rule 1-101 (definition of "relocate"); Rule 4-101; Rule 4-103; and Rule 8-101.

- Other work by the Rules Committee revolved around Rule 7-106 (Transportation); Rule 7-107 (Airport Supervision); Rule 6-103A (Non-Voluntary Return of an Escapee, Absconder or Accused Delinquent); and suggested amendments to the ICJ Form II (Requisition for Escapee, Absconder, or Accused Delinquent).
- The Rules Committee held lengthy discussions regarding issuance of bail by a holding state court, despite the provisions of Rule 7-104 (Warrants), and requested assistance from Legal Counsel, Rick Masters. In August 2022, the Rules Committee recommended a legal advisory opinion regarding the matter to be published for the full Commission. The [Advisory Opinion 01-2022 ICJ Limits on Issuance of Bail by Holding State](#) is now available on the Commission's website.
- The Rules Committee will continue to meet regularly following the 2022 Annual Business Meeting preparing for next year's rule proposals. The [Rules Committee's calendar](#) is published on the Commission's website. The deadline to submit proposed rule amendments to the Rules Committee is [February 28, 2023](#).
- **S. Jones (MD) made a motion to accept the Rules Committee Report as presented. J. Hawkins (MO) seconded. The motion carried.**

### **Information Technology Committee by Committee Chair Kellianne Torres (IA)**

- The Information Technology Committee (often referred to as the Technology Committee) met nine times throughout the year, in addition to numerous meetings of the Reporting and Data Visualization Subcommittee and the UNITY Enhancements Subcommittee. Chair Kellianne Torres (IA) acknowledged the members of the Technology Committee and the two subcommittee members for their tireless efforts throughout the year.
- The Reporting and Data Visualization Subcommittee worked to audit, update, and develop Tableau reports.
- The UNITY Enhancements Subcommittee analyzed over 100 UNITY enhancement requests and worked through multiple rounds of review and refinement before ultimately presenting the FY 2023 Enhancement Package. Chair Torres shared the UNITY Enhancements Process Timeline, which began in June 2021 and will end in 2023 with the release of the approved recommended enhancements.
- Throughout the year, Technology Committee members assisted with the monthly UNITY workshops featuring live and interactive demonstrations. They also assisted with the "ICJ Rule Amendment Training" presented by the Rules Committee.
- The new Best Practice: [Direct Entry of Data into UNITY Data Fields](#) was developed with input from the Compliance Committee and adopted by the Executive Committee.
- The Technology Committee took action on several items not directly related to UNITY, including approval of three form modifications: Form IX (Quarterly Progress Report), Form IX (Violation Report), and Form II (Requisition for Escapee, Absconder, or Accused Delinquent). Additionally, recommendations were made to the ICJ Administrative Policies 02-2020 and 01-2014 with regard to technology.
- Lastly, the Technology Committee collaborated with the Transportation Security Administration (TSA) and the Training Committee to launch and provide training regarding the new ICJ Identification Form and instructions.
- **S. Horton (NC) made a motion to accept the Information Technology Committee Report as presented. T. Frierson (IL) seconded. The motion carried.**

### **Training, Education & Public Relations Committee by Committee Chair Nate Lawson (OH)**

- The Training, Education and Public Relations Committee is commonly referred to as the Training Committee. Committee Chair Lawson acknowledged the members of the committee and reported on the accomplishments in 2022 and the eight (8) meetings.
- During the year there were numerous collaborations resulting in new and updated training publications, training sessions, and on-demand courses. The Commission's learning management system (ICJ.TalentLMS) currently houses more than 35 unique on-demand courses. Over the past year, 1,664 professionals completed a total of 25,204 courses.

- Beginning in January 2022, seven (7) Training Committee members formed a work team. The team worked in tandem with the Commission’s Training Specialist to develop content for a new series of ICJ.TalentLMS courses entitled “ICJ in Action.” The new series combines information about the ICJ Rules, UNITY, and forms into practical courses by subject matter. The first three courses in this new series are currently available on the ICJ.TalentLMS.
- In February 2022, the Training Committee partnered with the Transportation Security Administration (TSA) to provide a virtual training session about the Commission’s new Transportation Identification Form. Over 50 persons attended the live training, and the recorded session has been viewed online through ICJ.TalentLMS more than 90 times. The Training Committee collaborated with the Technology Committee to develop and present during live monthly UNITY Workshops.
- With the assistance of the National Office, the Training Committee updated the ICJ Administrative Policy #07-2009 to include specialized Training and Technical Assistance (TTA) and define universal, targeted, and tailored TTA. The Training Committee approved updates of multiple resources due to rule amendments, new best practices, and legal white papers.
- Lastly, the Training Committee assisted with planning the 2022 Annual Business Meeting agenda and training sessions:
  - “On Purpose, On Point: Delivering Effective Presentations,” presented by Dr. Mark Nelson;
  - “Prevent and Protection: Taking Action to Combat Human Trafficking,” presented by state ICJ Office staff Trissie Casanova (VT), Jessica Wald (ND), Sherry Jones (MD), Nina Belli (OR), and Executive Director Underwood, moderator.
  - “Introduction to the U.S. Marshal Service’s Missing Child Unit,” presented by Chief Inspector Darby Stacy.
- In the upcoming year, the focus of the Training Committee will shift to maximizing the visibility of available resources, including Training and Technical Assistance (TTA) and the Commission’s mentoring program. The Training Committee will also continue development and release of additional “ICJ in Action” courses.
- **J. Niksa (RI) made a motion to approve the Training, Education and Public Relations Committee Report as presented. P. Pendergast (AL) seconded. The motion carried.**

**Ad Hoc Committee on Racial Justice by Co-Chairs Sherry Jones (MD) and Becki Moore (MA)**

- Co-Chair Jones (MD) began the Ad Hoc Committee on Racial Justice Report by sharing background information about the purpose of the ad hoc committee, which was created in 2020. The Interstate Commission for Juveniles was compelled to take action to remedy the long-standing racial injustice that has been highlighted by the killings of Breonna Taylor, George Floyd, and countless other Black Americans. The Commission recognizes that racial injustice is deeply ingrained in American institutions, particularly in criminal and juvenile justice systems. As a national juvenile justice organization, the Commission is uniquely positioned to serve as a force for positive change. The ad hoc committee’s stated purpose is to analyze data regarding ICJ operations, as well as ICJ Rules, policies, and resources and to make specific recommendations for change to the Commission aimed at promoting racial equity.
- Co-Chair Moore (MA) recognized the members of the 2022 Ad Hoc Committee on Racial Justice and expressed her appreciation to Co-Chair Jones (MD). The members developed four goals for the year. Actions accomplished under each goal are summarized below.

- Goal #1: Training/Best Practice to address racial inequities, implicit bias, & ICJ staff impact
- Action: Engaged Dr. Maryam Jernigan-Noesi to present the 2022 Annual Business Meeting Keynote Address.

- Goal #2: Examine data regarding race and runaways
  - Action: Reviewed data from ICJ and other juvenile justice sources using a data walk model, in collaboration with ICJ Leadership Exchange Series members, and developed recommendations for FY23-FY25.
- Goal #3: Recommend racial equity tool(s)
  - Action: Recommended adoption of the Annie E. Casey Foundation's "Race, Equity and Inclusion Guide," which was subsequently adopted by the Executive Committee.
- Goal #4: Identify and distribute resources to states via monthly ICJ newsletter
  - Action: Resources were included in the "ICJ Updates" monthly newsletter.
- Co-Chair Moore (MA) reported that the ad hoc committee recommended the creation of a standing committee on racial justice. The Executive Committee adopted this recommendation and created the "Racial Diversity, Equity, and Inclusion (DEI) Committee." In FY23, the new committee will begin to develop strategies to promote diversity awareness and increase equity and inclusion through active learning, collaboration, and partnerships. Additionally, the new committee will review the Commission's data, rules, policies, operations, and resources and make specific recommendations to promote equity and procedural justice.
- Co-Chair Jones (MD) expanded on the recommendations for FY 23-25 related to home evaluations; violation reports; returns, and human trafficking. The Executive Committee approved recommendations are detailed in the *2022 ICJ Annual Business Meeting Docket Book*.
- **J. Hall (FL) made a motion to approve the Ad Hoc Committee on Racial Justice Report as presented. C. Gordon (MT) seconded. The motion carried.**

{Recess for lunch at 12:30 p.m. ET}  
 {Re-convened at 2:30 p.m. ET}

**Finance Committee Report by Committee Chair Corrie Copeland (TN); Committee Vice Chair Dale Dodd (NM); and Commission Treasurer Sherry Jones (MD)**

- Finance Committee Chair Copeland recognized and expressed her appreciation to the ICJ Finance Committee members for their commitment and fiscal responsibility. The work of the ICJ Finance Committee includes the review of expenditures, investments, and financial reports to ensure the budget adequately addresses the Commission's ongoing needs.
- By the end of FY22, all payments for the development of the UNITY data system had been made. Though the Commission initially planned to fund the development of the system by withdrawing funds from the long-term investment account, it was not necessary to do so. This was possible due careful fiscal management and the reallocation of funds that were not spent as initially planned due to the COVID-19 pandemic.
- The Finance Committee updated the "ICJ Accounting Policies and Procedures Manual."
- The Finance Committee recommended, and the Executive Committee approved a one-time increase in the airline reimbursement rate from \$550 to \$800 to accommodate the increased airfare to travel to the 2022 Annual Business Meeting.
- The Finance Committee spent months discussing ICJ dues and how to adjust to ensure the long-term financial security of the Commission. Commission members' annual dues are the only source of revenue for the operation of the Commission. Dues enable the Commission to provide resources to support each member state/territory, which includes:
  - Annual Business Meetings;
  - Training and Technical Support;
  - Training for New Staff;
  - Legal Support;
  - Compliance Support and Oversight;

- Online Training and Resources;
  - Promulgation of Rules;
  - Facilitation of Standing Committees and Regions;
  - The Commission's Website; and
  - The National Data Tracking/Management System.
- Chair Copeland noted that underfunding the Commission would significantly impact Compact offices.
  - Significant cost reduction strategies have been implemented over the years. In 2016, the Commission disaffiliated from the Council of State Governments (CSG) and the National Office staff took on more duties. The Commission decided to use the cost savings to fund the development of a new data system and support an additional staff person to implement and manage the new system. Over the last years, the Commission moved to a more cost-effective software platform for web-based meetings and online training. Last year, costs were reduced by downsizing of the National Office space and a reduction in mailing, shipping, and printing.
  - During the "ICJ Dues Update Question and Answer Session" in September, state ICJ Office representatives suggested additional reductions. These included: a reduction the number of in-person meetings; limited UNITY enhancements in non-rule-making years; and a reduction in use of consultants for leadership development, racial justice work, and program evaluation.
  - Finance Committee Chair Copeland indicated that the suggestions were evaluated. Even if all cost-reduction strategies suggested were implemented, the Commission's expenses would continue to grow due to inflation, and expenses would exceed income. Therefore, it is imperative to plan for the future and move forward with a plan for a dues increase.
  - Finance Committee Chair Copeland explained the process whereby the ICJ dues tiers are recalculated every five years in accordance with the ICJ Rule 2-101. The results of the 2024 recalculation for the next five years were 45 states remaining in the same tier; 4 states shifted to a lower tier; and 3 states shifted to a higher tier. The tier information was emailed directly to the Commission members. An overview was included in the Docket Book.
  - Treasurer Jones updated on the balance of the Commission's investment accounts, as well as the impact of the economy and volatile stock market.
  - Treasurer Jones reported the Commission once again had a clean audit. A summary from the auditor is provided in the *2022 Annual Report*.
  - She presented the Fiscal Year 2022 and 2023 Budgets, and the recommended Fiscal Year 2024 Budget, which included the recommended 35 percent dues increase. She explained that the Commission would first vote regarding adjustment to dues, and then return to the proposed budget for approval.
  - Finance Committee Vice Chair Dodd presented the ICJ dues recommendation from the Finance and Executive Committees. The Finance Committee talked at length about how to adjust dues rates in order to keep up with inflation. The current dues rates were established in 2008 and have not been increased since.
  - He shared a slide that demonstrated how the Commission's expenses have grown over the last 5 years. In the early years, the Commission had a surplus each year, which was transferred to the long-term investment fund. Though projected operating expenses first exceeded dues income in FY 2019, the Commission has been able to postpone increasing dues through implementing cost-savings measures. Furthermore, costs were significantly reduced during the height of the global COVID-19 pandemic due to the cancelation of in-person meetings.
  - With the return to in-person meetings in FY 2023, operating expenses will exceed dues income. It is imperative to adjust dues rates to sustain the Commission in the future. Additionally, he shared a slide that demonstrated an overview of projected expenses for the next 5 years based on 3-5% inflation.

- Finance Committee Vice Chair Dodd reported that the Finance Committee reviewed numerous options for adjusting dues, then narrowed the focus to two options: (1) an across-the-board increase of 35%; (2) a progressive increase of 15% the first year, then 5.25% each year thereafter. The across the board 35% increase was recommended because some state fiscal directors indicated it would be easier to budget for a consistent number rather than one that increases gradually.
- S. Horton (NC) asked whether a motion for the progressive dues option would be considered if a motion for the recommended 35% dues increase failed. Chair Hunt explained that the Commission will first consider whether to adopt the Finance Committee's recommendation to adjust the ICJ dues by 35%. If that motion is not adopted, the Commission will consider an alternative proposal.
- **P. Pendergast (AL) made a motion to approve the recommended ICJ Dues Adjustment by 35 percent. F. Dauway (SC) seconded. The motion passed by a 35-11-0 vote.**
- Chair Hunt opened the floor for a motion to adopt the Finance Committee's recommendation for the FY 2024 Budget presented.
- **C. Copeland (TN) made a motion to approve the recommended proposed FY 2024 Budget as presented. S. Jones (MD) seconded. The motion passed by a 41-3-2 vote.**
- Chair Hunt thanked Finance Committee Chair Copeland, Vice Chair Dale Dodd (NM), and Treasurer Sherry Jones (MD) for their presentations, and opened the floor for a motion to accept the Finance Committee Report.
- **S. Foxworth (CO) made a motion to accept the Finance Committee Report as presented. C. Frieberg (SD) seconded. The motion passed.**

### **Recognitions**

- Chair Hunt recognized the importance of the ex officio affiliates, as well as their collaborations and involvement with the Commission. She recognized those attending the 2022 Annual Business Meeting:
  - American Probation and Parole Association (APPA), represented by Veronica Cunningham;
  - Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC), represented by Kara Buxton;
  - Council of Juvenile Justice Administrators (CJJA), represented by Steven P. LaFreniere;
  - Interstate Commission for Adult Offender Supervision (ICAOS), represented by Dale Crook;
- She also noted that two ex officio members who were unable to attend were viewing the live stream:
  - Victims Representative Nataki Brown; and
  - National Council for Juvenile and Family Court Judges, represented New Jersey Judge David Katz.
- Chair Hunt recognized Commission Vice Chair Nina Belli (OR) for her tremendous work throughout the year. She specifically noted her work with COVID precautions planning for the annual meeting; her willingness to lead the Executive Committee meetings in the absence of the Chair; her significant contributions as a member of the Finance Committee; and mostly recently her representation as the ICJ Ex Officio during the ICAOS 2022 Annual Business Meeting in New York City.
- Vice Chair Belli recognized Commission Chair Tasha Hunt for her leadership and dedication to the Interstate Commission for Juveniles. Her commitment and vision to the work of the Commission made it a pleasure to serve as vice chairperson.
- Chair Hunt presented the 2022 ICJ Leadership Award to Judy Miller, ICJ Designee for the

State of Arkansas. Ms. Miller is a dedicated employee of her state's ICJ Office and a faithful supporter of the Commission. She has served on numerous committees over the years, including the Rules Committee and the Information Technology Committee. Her writing and grammar skills are unmatched. There is no other person in the Compact that has served as long or as faithfully.

*{Break 3:20 – 3:30 p.m. ET}*

#### **East Region Report by Becki Moore (MA)**

- East Region Representative B. Moore (MA) reported the East Region met four times. She thanked the members for the opportunity to serve and acknowledged Trissie Casanova (VT) for her willingness to serve as the alternate regional representative during her tenure.
- During the East Region meetings, the members regularly provided updates on the work of their respective committees in addition to any state-specific updates.
- The East Region discussed best practices and other important issues during the Strategies Roundtable. Topics discussed throughout the year and subsequent results included:
  - When does the clock start for “detention” or “custody”?
    - Resulting in a legal memorandum
  - Cases involving juveniles identified as “Children in Need of Services” (CHINS)
  - Runaways and after-hours procedures
    - Resulting in an “After-Hours Protocol for East Region States” resource
  - Detention of juveniles over 18 who identify as non-binary
  - ICJ violation reports not accepted for court purposes due to hearsay rule
  - Transfer of supervision for Youthful Offenders – juvenile or adult compact?
- Representative Moore announce that Caitlyn Bickford (NH) was elected as the East Regional Representative for 2023-2024.
- **S. Jones (MD) made a motion to accept the East Regional Report as presented. T. Casanova (VT) seconded. The motion passed.**

#### **Midwest Region Report by Chuck Frieberg (SD)**

- Midwest Region Representative C. Frieberg (SD) reported the Midwest Region held four meetings since the last Annual Business.
- The Midwest Region discussed issues and topics of interest. In South Dakota, a local Judge took issue with holding a runaway youth in secure detention. Another issue discussed was how states handle requisitions when parents refuse to sign the requisition.
- The Midwest Region was updated by the regional members on the work of their respective committees.
- The Midwest Region was well represented on the Executive Committee in 2022.
- Personnel changes in the Midwest include:
  - In Michigan, Roy Yapple (MI) retired, and Michael Tymkew (MI) was appointed as the new ICJ Commissioner.
  - In Ohio, Nate Lawson (OH) transferred to a new position in Ohio, and the appointment of a new ICJ Commissioner is expected soon.
- Representative Frieberg shared he enjoyed serving as the Midwest Region Representative the past two years and looks forward to another two years, announcing he was re-elected for another 2-year term.
- **K. Torres (IA) made a motion to accept the Midwest Regional Report as presented. N. Belli (OR) seconded. The motion passed.**

#### **South Region Report by Daryl Liedecke (TX)**

- South Region Representative D. Liedecke (TX) reported a productive year meeting four times.

- The South Region was well represented this year on the various ICJ committees and work groups. Several states experienced staff turnover when staff left to pursue other positions. The South is happy to welcome back Jean Hall as the Florida ICJ Commissioner.
- Many state ICJ offices saw a return to part-time or full-time office work after a year or more of working remote. Most states have reported inadequate staffing in their probation and parole departments, which has led to delays and difficulties in completing the work of the ICJ.
- Lastly, Representative Liedecke announced that Felicia Dauway (SC) was elected to serve as the South Region Representative for the next two years.
- **C. Copeland (TN) made a motion to accept the South Regional Report as presented. P. Pendergast (AL) seconded. The motion passed.**

#### **West Region Report by Michael Farmer (CA)**

- West Region Representative M. Farmer (CA) reported the West Region met four times since the last Annual Business Meeting and acknowledged Commissioner Dodd of New Mexico for serving as the West Region alternate regional representative for the year.
- The West Region received updates regularly from the committees regarding their work. There was regular discussion about the implementation of UNITY, user functionality, enhancements, Tableau reporting, and returning to an in-person Annual Business Meeting.
- Member updates continued to focus on the impact of COVID-19 on the operations of state ICJ offices, as well as, probation and parole offices.
- A small work group of region members developed a survey on strategies for coping with limited detention options for non-delinquent runaways.
- Additionally, recommendations were made regarding access to resources and search functionality on the Commission's website. He acknowledged the work of the Idaho Compact office for drafting a resource that would cross-reference ICJ and ICJ Rules.
- The West Region state staff changes included:
  - Howard Wykes appointed as a full-time Designee for Arizona;
  - Nina Belli appointed as Commissioner for Oregon;
  - Guillermo Viera Rosa appointed as Commissioner for California;
  - Nevada welcomed new and former staff back to its ICJ office;
  - Robert Heide was recently appointed as Commissioner for Alaska;
  - Summer Foxworth announced she will retire in November as Colorado's Commissioner; and
  - Utah is in the process of a new Commissioner appointment.
- Representative Farmer announced that Howard Wykes from Arizona was elected to serve as the West Region's Representative for the next two years. Representative Farmer expressed his appreciation for the opportunity to have served as the regional representative the last two years.
- **S. Foxworth (CO) made a motion to accept the West Regional Report as presented. H. Wykes (AZ) seconded. The motion passed**

#### **Legal Counsel Report**

- Richard L. Masters, updated on the responsibilities of the ICJ Legal Counsel. He provides legal counsel as requested by the Executive Director, attends all the Executive Committee meetings, as well as the Rules and Compliance Committee meetings, as requested.
- The General Counsel's Office, in conjunction with the Executive Director, issues advisory opinions concerning the interpretation and application of various provisions of the Compact and its administrative rules and assists with informal requests for legal guidance from member states, as well as dispute resolutions under applicable ICJ Rules.
- R. Masters reported that in 2022, no compliance actions were necessary.
- Since the 2021 Annual Business Meeting, two new legal advisory opinions were released:

- [#04-2021](#), provides that when a home state judge has entered a requisition for the non-voluntary return of a youth, the holding state judge cannot refuse to take action on the requisition under the ICJ based on the fact that there are no active missing persons record for the youth in NCIC.
- [#01-2022](#), addresses whether a judge in a holding state has the authority to issue bond or bail on an ICJ case from another state.
- Most recently, a legal memo was issued to the East Region in response, to their request regarding what triggers the start of “detainment” regarding the release of non- delinquent runaways under ICJ Rule 6-101.
- **P. Pendergast (AL) made a motion to accept the Legal Counsel Report as presented. D. Dodd (NM) seconded. The motion passed.**

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Call to the Public**

There was no response.

### **2023 Officer Elections**

#### **2023 Commission Chair**

- Chair Hunt presented the nominee for the position of Commission Chairperson: Nina Belli (OR) and opened the floor for other nominations.
- There were none.
- **C. Copeland (TN) made a motion to close nominations for the position of Chairperson. F. Bianco (NY) seconded. The motion carried.**
- N. Belli (OR) addressed the Commission, thanking them for their vote of confidence and expressing her commitment to work together for the good of the Commission.
- Chair Hunt (CT) announced Nina Belli (OR) was elected as the new Commission Chairperson by acclamation.

#### **2023 Commission Vice Chair**

- Chair Hunt presented the nominee for the position of Commission Vice Chairperson: Julie Hawkins (MO) and opened the floor for other nominations.
- There were none.
- **S. Foxworth (CO) made a motion to close nominations for the position of Vice Chairperson. S. Jones (MD) seconded. The motion carried.**
- J. Hawkins (MO) addressed the Commission sharing her long tenure with the Commission and knowledge of the Compact and willingness to work with everyone.
- Chair Hunt (CT) announced Julie Hawkins (MO) was elected as the new Commission Vice Chair by acclamation.

#### **2023 Commission Treasurer**

- Chair Hunt presented the nominee for the position of Commission Treasurer: Sherry Jones (MD) and opened the floor for other nominations.
- There were none.
- **J. Hall (FL) made a motion to close nominations for the position of Treasurer. C. Norris (DE) seconded. The motion carried.**

- S. Jones (MD) addressed the Commission, thanking them for their continued support and confidence in her as Treasurer for a second year. She will continue to advocate for financial transparency for the Commission.
- Chair Hunt (CT) announced Sherry Jones (MD) was elected as the 2023 Commission Treasurer by acclamation.
  
- Commissioner Chair Hunt asked the newly elected officers to come forward. The Oath of Office was administered to the Commission's 2023 Officers by Rick Masters, Legal Counsel,.
- Chair Hunt passed the gavel to the newly-elected Chair Nina Belli (OR).
- Newly-elected Chair Belli announced the 2024 ICJ Annual Business Meeting (ABM) will be held in Salt Lake City, Utah, September 25-27, 2024.

### **Adjourn**

**S. Jones (MD) made a motion to adjourn the 2022 ICJ General Session.**

**T. Frierson (IL) seconded the motion. Chair N. Belli (OR) adjourned the meeting without objection by acclamation @ 4:06 p.m. ET.**