

Interstate Commission for Juveniles

Finance Committee Agenda

December 13, 2023 at 2:00 pm ET

Virtual Meeting Via Zoom**



Purpose Statement: *The Finance Committee monitors the Commission’s budget and financial practices, including the collection and expenditure of Commission revenues and developing recommendations for the Commission’s consideration. Committee members review the Commission’s budgets and requests in preparation for the discussion during the quarterly online meetings.*

- **Preliminary Business** [10 mins] – *Chair Dodd*
 - Call to Order
 - Roll Call – *MaryLee Underwood*
 - *Approve Agenda
 - *Approve Minutes
 - Check-in: What ICJ finance issues are of greatest interest to you?
 - Orientation: New Agenda Format & Introduction to ICJ Accounts

- **Reports** [5 minutes]
 - Chair Report
 - Treasurer Report on ICJ Accounts

- **Unfinished Business** [0 minutes] – *Chair Dodd*

- **New Business** [25 minutes] – *Chair Dodd*
 - * Approve Finance Committee Annual Action Plan
 - * Determine whether amendments are needed to [ICJ Travel Reimbursement Policy #06-2009](#)
 - * Determine how to educate members about new reimbursement practices

- **Next Steps** [10 minutes] – *Chair Dodd*
 - Action items, assignments, and timeframes
 - New business suggestions for future meetings
 - Next meeting on February 15: Focus on ICJ Investments and Mid-Year Review

- **Adjourn**

* Indicates vote will be taken

** Meeting is recorded and summarized by Zoom “AI Companion”