

INTERSTATE COMMISSION FOR JUVENILES

Midwest Region Meeting



January 24, 2023
Meeting Minutes
11:00 a.m. ET
Via Zoom

Commissioners/Designees in Attendance:

1. Charles Frieberg (SD), Commissioner, Region Representative
2. Tomiko Frierson (IL), Commissioner
3. Mary Kay Hudson (IN), Commissioner
4. Kellianne Torres (IA), Designee
5. Michael Tymkew (MI), Commissioner
6. Tracy Hudrlik (MN), Commissioner
7. Jacey Rader (NE), Commissioner
8. Jessica Wald (ND), Designee (representing Lisa Bjergaard (ND), Commissioner)
9. Casey Gerber (WI), Commissioner

Commissioners/Designees not in Attendance:

1. Sasaun Lane (OH), Commissioner, Alternate Representative
2. Marie McNeal (KS), Acting Commissioner

Compact Staff in Attendance:

1. Holly Kassube (IL)
2. Angel Jones (IL)
3. Molly Dearing (IL)
4. Ashley Collins (IL)
5. Nataly Sevilla (IN)
6. Nita Wright (IN)
7. April Simmons (IN)
8. Liz Wilson (KS)
9. Fareeda Washington (KS)
10. Rebecca Hillestead (MN)
11. Abbie Christian (NE)
12. Susan Barnard (NE)
13. Cheryl Frost (SD)

Guest in Attendance:

None

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Policy and Operations Specialist
3. Joe Johnson, System Project Manager

Call to Order

Representative Frieberg called the meeting to order at 11:00 a.m. ET.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

Representative Frieberg (SD) approved the agenda as presented by acclamation without objection.

Minutes

Representative Frieberg (SD) approved the November 16, 2022 meeting minutes by acclamation without objection.

Discussion

Midwest Region Alternate Representative

- Representative Frieberg announced that Ohio Commissioner Susaun Lane has agreed to serve as the Midwest Region's Alternate Representative.

Committee Updates

- Racial Diversity Equity and Inclusion (DEI) Committee
 - J. Wald (ND) updated that the committee is drafting a rule proposal.
- Rules Committee
 - T. Hudrlik (MN) reported that the committee did not meet in December or January. The committee anticipates several rule proposals in February as the rule proposal submissions deadline (February 28, 2023) approaches.
- Training Committee
 - J. Wald (ND) updated that monthly Wednesday live trainings will begin soon. The committee has been discussing how to best present the information that is in the TalentLMS courses. J. Wald (ND) encouraged everyone to view the online courses in ICJ.TalentLMS. The courses are polished, informative, and provide great training resource for ICJ office and field staff.
- Compliance Committee
 - J. Rader (NE) updated that the committee is working to address the UNITY Data Assessment recommendations which involves collaborations with the Training, Technology, and Rules Committees. The committee is developing strategies to assist states with accessing and utilizing their state's data in UNITY. Also, the committee is preparing for the next assessment.
- Technology Committee
 - K. Torres (IA) reported that the committee created four (4) UNITY work teams to accomplish the committee's work this year.
 - A small work group is reviewing failed supervision workflows in UNITY related to Rule 5-103, paragraphs 2 and 4.

- A 2023 UNITY maintenance calendar is being developed in collaboration with the Compliance Committee.
- The 2023 UNITY Enhancements will be released in 5-phases starting in June 2023.
- The new resource, “UNITY Spotlight,” is now available. State ICJ offices should encourage state UNITY users sign up to receive the new “UNITY Spotlight” resource.
- Finance Committee
 - M. Tymkew (MI) reported that committee met twice, reviewing accounting processes and the budget. The committee drafted a revision to the “ICJ Travel Reimbursement Policy” and plan to draft a new policy regarding ICJ Investments.

2023 Rule Proposals from the Midwest

Rule 4-102: Sending and Receiving Referrals

- T. Hudrlik (MN) provided an overview of the history of past proposed amendments to Rules 8-101 and 4-102 regarding reporting instructions for juveniles who reside in the receiving state prior to the acceptance of a transfer of supervision. The last proposed amendment to Rule 4-102 did not pass, but the margin was narrow. She and Kelly Palmateer (NY) drafted a new proposed amendment to Rule 4-102 for consideration.
- The rationale of the proposal is that youth who are in a state a long time while a request for transfer of supervision is pending need some direction and support. Travel permits for testing residence are not provided for many juveniles who reside in the receiving state at the time of adjudication. Often, the youth remain the receiving state with no guidance, just waiting on acceptance of a transfer request. Providing reporting instructions and setting clear timeframes would best serve these youth and ensure contact is maintained.
- Members discussed timeframes and amending the proposal for clarity. A. Christian (NE) commented on time frames and commented to the past amendment to Rule 8-101 travel permit failed. Some of the frustration is when juveniles are in a receiving state for a month before sending states submit the referral and the rules are silent in that regard.
- J. Wald (ND) commented that North Dakota cannot supervise until after the transfer is accepted. She asked if Rule 4-101(2)(c) would also need to be amended, that states the youth must be under the jurisdiction of a court or appropriate authority in the sending state in order to be eligible for transfer of supervision. Representative Frieberg (SD) suggested using the term “disposition.”
- A. Christian (NE) and K. Torres (IA) noted that a youth may be placed under terms and conditions for supervision in the pre-disposition stage. Therefore, they are ICJ eligible as they are under a court of jurisdiction and have terms of supervision imposed.
- J. Wald (ND) asked if the rule would change anything in UNITY. T. Hudrlik (MN) explained all rule proposals have a section for impact in UNITY. The National Office will work with the vendor for an estimate of the modifications which will then become a part of the rule proposal prior to vote.
- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 4-102: Sending and Receiving Referrals from the**

Midwest Region as presented and amended. J. Rader (NE) seconded. The motion passed.

- T. Hudrlik (MN) agreed to add additional information to the justification from the regions discussions before forwarding to the Rules Committee.

2023 ABM Training Topics

- J. Adkins administered a live poll for the 2023 Annual Business Meeting (ABM) topics. The region members completed on the online live poll by ranking six training topics from most interesting to least interesting. The Training Committee is collecting the results as they plan the 2023 ABM training sessions.

State Updates

IOWA

- K. Torres (IA) updated the Iowa Commissioner Michael Rempe is retiring and Iowa is expected to appoint a new Commissioner soon.

KANSAS

- Representative Frieberg announced that Marie McNeal has been appointed Acting Commission for Kansas.

Old Business

There was no old business.

New Business

- Director Underwood reminder members that the ICJ 2022 State Council Reports are due January 31, 2023.

Adjourn

J. Wald (ND) made a motion to adjourn. Representative C. Frieberg adjourned the meeting by acclamation without objection at 12:07 p.m. ET.