



Preliminary Business

Call to Order

Training Committee Chair C. Copeland (TN) called the meeting to order at 2:00 p.m. ET.

Roll Call

Director Underwood called the roll, and a quorum was established.

Voting Commissioners/Designees in Attendance:

1. Corrie Copeland (TN), Commissioner, Chair
2. Robert Heide (AK), Commissioner, Vice Chair
3. Brooke Montelongo (CO), Commissioner
4. Jean Hall (FL), Commissioner
5. Jessica Wald (ND), Designee
6. Felicia Dauway (SC), Designee

Non-Voting Members in Attendance:

1. Chanda Leshoure (AL)
2. Latosha Mallory (AL)
3. Cecily Rexach (CT)
4. Tracy Cassell (GA)
5. Latoya Oliver (MD)
6. William Dolan (RI)
7. Daryl Liedেকে (TX)
8. Susan Frankel, Ex Officio, National Runaway Safeline (NRS)

Members Not in Attendance:

1. Lisa Bjergaard (ND), Commissioner
2. Holly Kassube (IL)
3. Nataly Sevilla (IN)
4. Shirleen Cadiz (HI)

Guests in Attendance:

None

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Amanee Cabbagestalk, Training and Administrative Specialist
3. Jenny Adkins, Operations and Policy Specialist
4. Joe Johnson, Systems Project Manager

Agenda

F. Dauway (SC) made a motion to approve the agenda as presented. J. Hall (FL) seconded. The motion passed.

Minutes

J. Wald (ND) made a motion to approve the December 7, 2023, meeting minutes as corrected. F. Dauway (SC) seconded. The motion passed.

Check-ins

Training Committee Chair Copeland (TN) led a check-in activity whereby attendees shared some of their favorite experiences and trips taken during the holidays.

Unfinished Business

2024 Annual Business Meeting (ABM) Training Topics, Session Format, and Networking Breakfast

- Training Committee Chair Copeland (TN) opened the floor for input on training topics, session format, and other items of interest to offer during the 2024 Annual Business Meeting in Mobile, Alabama, September 23-25, 2024.
- Director Underwood proposed the topic of returns, which is becoming a common issue across the regions. The broad topic has merit. Training Committee Vice Chair Heide (AK) suggested collecting feedback from the regions to better focus the training on the broad topic of returns.
- Director Underwood noted that the regional agendas were full for the January meetings; however, the request could be made in the April region meetings. B. Montelongo (CO) suggested the requested information could be framed: "Please provide your top three concerns (if any) when facilitating a return to or from your state."
- Training Committee Vice Chair Heide (AK) advocated for a youth-led session with Mike O'Key potentially involved. B. Montelongo (CO) commented that any youth-led session would require working with the presenter(s) to stay focused on the topic being presented.
- Susan Frankel, National Runaway Safeline (NRS) Ex Officio, suggested that the National Youth Advisory Board could be involved. Training Committee Chair Copeland (TN) suggested collaborating with local advisory boards in Alabama. Chanda Leshoure (AL) agreed to research possible local advisory boards and provide an update to the committee. Susan Frankel, National Runaway Safeline (NRS) Ex Officio, proposed connecting with specific groups in Alabama, adding that the NRS works with a robust youth group based in Atlanta, Georgia.
- Training Committee Vice Chair Heide (AK) supported the recommendation of a networking breakfast. The Training Committee brainstormed about the format of a networking breakfast. They also discussed advantages and disadvantages of presented a "Lunch and Learn" session, as well as breakout sessions. The items were left open for further discussion.
- A new Monday training session was mentioned. The Training Committee agreed that it is cost prohibited to expand arrival for all to come in early. J. Wald (ND) supported retaining the Monday optional Welcome Reception. It offers an informal space to meet and greet and have fun in a relaxed environment.

New Business

In-State Training Reporting

- Training Committee Chair Copeland (TN) updated that the Executive Committee has tasked the Training Committee to discuss whether to continue to require submission of in-state training reports.
- Director Underwood explained that very few in-state training was submitted in fiscal year 2023, even though the National Office repeatedly reminded states. While it appears in-state trainings are being provided, the information is not being submitted routinely submitted, as required by the [Training Requirement Policy #09-2009](#).
- The National Office collects the data, which is reported in the ICJ annual reports. There is no other use of the information at the national level.

- F. Dauway (SC) suggested the reported training data would be useful for compliance, if needed. She explained the current online report form requires a new report for each in-state training completed and stated it is cumbersome to complete.
- The Training Committee discussed the matter and agreed to continue collecting training data this year.
- **F. Dauway (SC) made a motion to keep the in-state training form, with modifications; and next year the Training Committee would review and determine whether to continue the collection of the data. D. Liedecke (TX) seconded. The motion passed.**
- F. Dauway (SC) agreed to collaborate with Jenny Adkins at the National Office on amendments to the training form and bring suggestions back to the group.

Judges Training Topics – What do judges need to know?

- Chair Copeland (TN) updated that Director MaryLee Underwood and Judge Robert Hofmann (NCJFCJ Ex Officio) will co-present a training on ICJ Returns at the National Council for Juvenile and Family Court Judges (NCJFCJ) Annual Conference March 19, 2024. In preparation for the training session, Director Underwood asked what committee members think judges should know about ICJ returns. Many suggestions were offered, including:
 - Returns and requisitions,
 - Home state responsibilities and warrants,
 - That a youth with a warrant cannot be released on bail,
 - The timeline for returns is determined by the ICJ Rules,
 - How to communicate with their state ICJ offices,
 - The processes for expungement of records,
 - Purpose of the ICJ Form VI.
 - Jurisdiction is not transferred when supervision is, and
 - It is best to detain youth while determining information, as they may be a risk to themselves or others.
- Director Underwood thanked everyone for the input and asked that they share resources they typically share with judges by the end of February.

Next Steps

- For new business suggestions in future meetings, please contact Amanee Cabbagestalk.
- The next Wednesday Workshop is January 31, 2024, with Susan Frankel and the National Runaway Safeline.
- The next Training Committee meeting is February 1, 2024.

Adjourn

Training Committee Chair Copeland (TN) adjourned the meeting by acclamation without objection at 3:01 p.m. ET.